



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

Canc frp: Feb 05

OPNAVNOTE 5430
Ser N09B17/4U682404
16 April 2004

OPNAV NOTICE 5430

From: Chief of Naval Operations
To: OPNAV Principal Officials

Subj: CHANGE TO THE ORGANIZATION OF THE OFFICE OF THE CHIEF OF
NAVAL OPERATIONS (OPNAV)

Ref: (a) OPNAVINST 5430.48D (OPNAV Organization Manual)

Encl: (1) Functions of Navy Uniform Matters Office, N135
(2) Memorandum of Agreement between Director, Navy Staff
(DNS) and Deputy Chief of Naval Operations (Manpower &
Personnel) (DCNO (M&P)) (NOTAL)

1. Purpose. To announce changes to the organization of the
Office of the Chief of Naval Operations with regard to Navy
uniform matters.

2. Background. As a result of the Director, Navy Staff's zero-
based review directed by the Chief of Naval Operations, the
Assistant for Navy Uniform Matters, N09BU is being transferred
from Director, Navy Staff to Deputy Chief of Naval Operations
(Manpower and Personnel) (N1).

3. Organization Changes. Effective immediately:

a. The Navy Uniform Matters Office, N135 is established.

(1) Functions for N135 are at enclosure (1).

(2) Deputy Chief of Naval Operations (Manpower and
Personnel (N1) is appointed as President, Navy Uniform Board.

b. The Assistant for Navy Uniform Matters, N09BU is
disestablished. Resources of N09BU are transferred to N1.

4. Location. The Navy Uniform Matters Office will remain at
the Navy Annex in Room 1055. The telephone number is 703-614-
5075/6 (DSN 224-5075/6).

5. Mailing Address. Address correspondence for the Navy
Uniform Matters Office to Chief of Naval Operations (N135), 2
Navy Annex, Room 1055, Washington, DC 20370-5000.

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6. Action.

a. CNO (N1) will:

(1) Revise applicable directives as appropriate within 6 months of the date of this Notice.

(2) Update the N1 and N13 mission and function statements to reflect the addition of Navy Uniform Matters, and submit to DNS (N09B1) within 30 days of the date of this Notice.

(3) Execute applicable action items contained in the Memorandum of Agreement [at enclosure \(2\)](#).

b. CNO (DNS) will:

(1) Align military billets from DNS to N1.

(2) Update reference (a).

(3) Submit POM 06 issue paper to convert MPM to OMN to support substitution of a civilian billet for an E-5 billet.

(4) Execute applicable action items contained in the Memorandum of Agreement [at enclosure \(2\)](#).

(5) Update the Global Address Listing to reflect the new codes.

P. A. TRACEY
Vice Admiral, U.S. Navy
Director, Navy Staff

Copy to:

SNDL A	(Navy Department) (Less A1J1, A3)
B5	(Coast Guard) (COMDT COGARD, only)
20A	(Fleet Forces Command)
21A	(Fleet Commanders)
23B	(Special Force Commanders) (NAVSPECWARCOM, only)
23C	(Reserve Force Commander)
26F3	(Operational Test and Evaluation Force Commander)
41A	(Commander Military Sealift Command)
C4EE	(Center for Naval Analyses)
D3A	(International Programs Office)
FE1	(Security Group HQ)
FF1	(Naval District Washington)
FF4	(Navy Installations)
FF5	(Safety Center)
FF6	(Naval Observatory)
FF8	(Board of Inspection and Survey)
FF20	(Historical Center)

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Copy to: (continued)

FF32 (Field Support Activity)
FF38 (Naval Academy)
FF42 (Postgraduate School)
FF44 (War College)
FF60 (Strike and Air Warfare Center)
FH1 (Bureau of Medicine and Surgery)
FKA1A (Air Systems Command)
FKA1B (Space and Naval Warfare Systems Command)
FKA1C (Facilities Engineering Command)
FKA1F (Supply Systems Command)
FKA1G (Sea Systems Command)
FKA8F (Strategic Systems Programs)
FO1 (Naval Legal Service Command)
FS1 (Office of Naval Intelligence)
FT1 (Naval Education and Training Command)

FUNCTIONS FOR ASSISTANT FOR NAVY UNIFORM MATTERS-N135

1. Maintains and interprets U.S. Navy Uniform Regulations per uniform policy/CNO decisions.
2. Provides administrative support to the Navy Uniform Board.
3. Monitors implementation of uniform policy.
4. Coordinates matters pertaining to individual clothing, i.e., seabag items, commercial clothing items for officer and CPO personnel, and special and initial clothing allowances.
5. Reviews and recommends specification changes concerning design, detail, and material of uniform items.
6. Coordinates development and testing of proposed uniforms and implementation of approved uniform improvements.
7. Monitors procurement, issue and retail of Navy uniforms to ensure conformance with U. S. Navy Uniform Regulations.
8. Submits individual clothing allowances for CNO-approved seabag requirements directly to the Office of the Assistant Secretary of Defense (Personnel and Readiness) for approval.
9. Maintains close liaison with the other services in matters concerning uniforms.
10. Serves as webmaster for Navy Uniform Matters web site.
11. Publishes monthly the Navy Uniform Information Newsgram for the Chief Petty Officer (CPO) community and maintains electronic distribution list at the request of Fleet users.
12. Maintains and interprets Military Personnel Manual Article 7220-230, Civilian Clothing Allowance (CCA) Policy. Interprets DoD policy contained in DODI 1338.18 and DODFMR.
13. Receives and processes all command-submitted requests for initial and temporary clothing allowances for active and Reserve Navy personnel.

14. Queries Master Military Pay Account database to determine eligibility for CCA or Civilian Clothing Allowance Temporary (CCAT).
15. Monitors compliance with DoD and Navy guidelines relating to CCA/CCAT.
16. Interfaces with commands, Personnel Support Detachments (PSDs), Defense Finance and Accounting Service (DFAS), and the Bureau of Naval Personnel to resolve issues related to CCA/CCAT.
17. Maintains the master list of commands and their assigned UICs coded for Special Initial Civilian Clothing Monetary Allowance (SICCMA) in the Automated Text for Permanent Change of Station (PCS) order writing system.